

Addis Ababa Science & Technology University

Office of the Registrar

Academic Calendar 2017/18

First Semester

Date G C	Activities/Events
Aug 22-31	- Admission Application for Post graduate programs for Semester I of 2017/18 A.Y.
22-26	- Internal Research Progress Report
Sep 18 - 29	- Application for Continuing Education Program (CEP)
13	- Academic Staff Report to Duty
28	- Submission of internal research Grant proposal call -01
28 - 29	- Entrance exam for all post graduate applicants
29 - 30	- Registration for Regular year II and above Undergraduate students - Departments post Class Schedules
October 4	- Late registration with penalty for all year II and above regular students
05-06	- All First year regular undergraduate Students Report to the University - Registration for Pre-Engineering students
7	- Entrance Exam for CEP applicants (TVET applicants only) - Late registration with penalty for pre-engineering students
09	- Class begins for all undergraduate year II and above students - Entrance exam result posted for PG candidates
10-28	- First round application for readmission for Semester II of 2017/18 A.Y.
12	- Announcement of qualified applicants for CEP - Orientation day for first year regular undergraduate students
12-13	- Registration for all PG candidates
13	- Departmental briefing and choice day for applied science students
14-15	- Registration for all CEP students
16	- Class begins for all CEP Students - Class begins for pre-engineering students - Department placement posted for applied science students - Late registration with penalty for CEP students - Class begins for all PG Students - Late registration with penalty for PG students
16-21	- F_x grades Re-exam for eligible undergraduate regular students - Grade change dates for Regular & CEP
17	- Registration for applied science students
18	- Class begins for applied science first year students - Late registration for applied science students
24	- Deadline for submitting F _x grade report for Regular
23-27	- Add & Drop week for both regular and CEP
26	- Registrar reports attrition statistics of Semester II of 2016/17 A.Y and enrollment statistics of 2017/18 A.Y. to VPAA - Deans Report Semester I staff list & statistics to VPAA

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	- Deans submit Semester I teaching load report to VPAA
November 3	- Internal Researches Review Workshop
16	- Senate Meeting
20-30	- Admission Application for post graduate Programs for Semester II of 2017/18 A.Y.
20-23	- Internal Research Progress Report
December 8	- Departments assign and/or request course instructors through SIMS for Semester II
21	- Final exam schedule posted for both Regular & CEP
20-22	- Second round application for readmission for Semester II of 2017/18 A.Y.
25-29	- Make-up Exam registration on SIMS
29	- Registrar distributes readmission applications to colleges.
January 1	- Deans submit list of students accepted for readmission for semester II
8	- Departmental briefing for pre-engineering students
8-12	- Instructors Performance Evaluation week by students - Pre-Engineering students fill out Department placement form
10	- National Research Conference/Symposium/
12	- Class ends for Regular
14	- Class ends for CEP
15-26	- Final exam period for Regular UG and PG
15-28	- Period of Explanatory Sessions to Students on the Marking and Grading of Exams and Other Graded Exercises
20-21 & 27-28	- Final exam period for CEP
26	- Submission of Internal research Grant proposal call -02
Jan 28-Feb. 14	- Semester break for all programs
Feb. 2	- Deadline for submitting grade report for Regular program
Feb 3 - 18	- Sport Festival weeks for Regular UG students
5-9	- Department placement processing days Pre-Engineering students
9	- Registrar distributes grade reports to departments - Departments post Semester II Class Schedules for regular - Department placement for Pre-engineering Regular students posted

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Second Semester

Date GC	Activities/ Events
15-16	- Registration for Regular both UG and PG
17-18	- Registration for CEP
19-20	- Late Registration with Penalty for Regular
19-20	- Late registration for sport festival participants (free of penalty)
19	- Class begins for Regular (UG+PG) and CEP
19	- Late Registration for CEP
19-23	- Internal Research Progress Report
24	- First round readmission application for Semester I of 2017/18 A.Y.
24	- Class begins for CEP –Week ends
26- March 1	- Grade change for Regular (UG + PG) and CEP
5-9	- Course Add and Drop week
5-9	- Second round readmission application for Semester I of 2017/18 A.Y.
April 5	- Students' day
9	- Teaching Load Report to the Office of the VPAA
9	- Academic Staff List & statistics report to the office of the VPAA
10	- Registrar reports Semester II enrollment statistics to VPAA
12	- Senate meeting
13	- Last date for dropping Courses
27	- Submission of internal research Grant call -03
May 18	- Deadline for Readmission Applications of Regular and CEP students for Semester I of 2017/18 A.Y.
18	- Final Exam schedule Posted
19-29	- Make-up Examinees collect exam entitlement letter from Registrar
21-25	- Internal Research Progress Report
25	- Class end for graduating students
29	- Qualified Readmission Applicants list posted
May 29 - June 1	- Final exam period for graduating PG students
May 29- June 8	- Final exam period for graduating students(UG)
May 29-June 1	- Instructors Performance Evaluation by students
June 1	- Class Ends for Regular non graduating students
1-2	- International Research Conference
3	- Class Ends for CEP
4-8	- Thesis/ Project Defense week for PG graduating Students *
4-15	- Final exam period for Regular non graduating students
8	- Deadline for submitting Grade report for Graduating PG students
8-15	- B.Sc .Thesis defense week for UG*
9-10,16-17	- Final exam days for CEP
12	- Departments assign and/or request course instructors through SIMS for

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15	- Deadline for grade Submission for Graduating Students
18-19	- Non-graduating students Clear from the campus
22	- Deadline for submitting grade report for Regular and CEP to the registrar.
	- Senate meeting
26	- Registrar reports prospective graduate list to the senate
28	- Registrar posts Academic calendar for 2017/18 A. Y.
June 30	- Graduation day
4	- Graduating students clear from campus.
	- Departments collect Student grade reports of CEP students from the Registrar office
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* Exams for UG will be only in the morning Session and defense will be in the afternoon session

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KIREMT Semester

Date	Activities /Events
July 7- 8	- Registration days
9	- Class Begins
9-10	- Late Registration with Penalty
9-14	- Grade Change
14-15	- Grade change
12	- Staff day
17-21	- Add and Drop courses
Aug 21-25	- Internal Research Progress Report
Sept 2	- Class Ends
3	- <i>Registrar Distributes readmission applications to colleges (for all programs).</i>
8-9	- Final Examination
14	- Deadline for submitting grade reports to Registrar (for instructors). - <i>Deans submit list of students accepted for readmission for semester I (for all programs).</i>